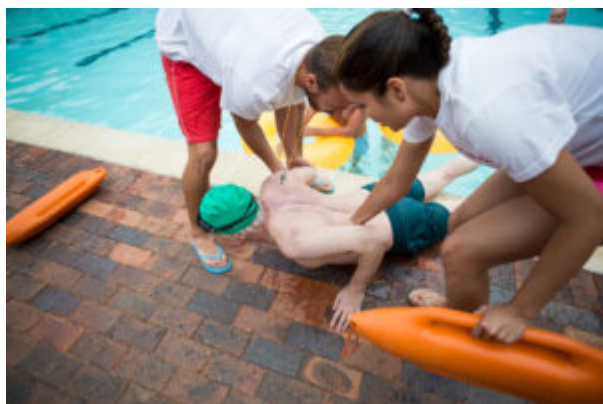


# Workplace Posting Requirements OHS and Workers Comp Checklist – Nova Scotia



The duty to post notices, information and other materials at your workplace for your employees comes from 4 different sets of laws, including OHS and workers' compensation.

Use this checklist to ensure your organization has the required postings.

OHS (+ WORKERS' COMP)			
	Yes	No	Comments
Names + contact info of JHSC members or safety rep			
Minutes of most recent JHSC meeting			
Copy of OHS Act			
Code of practice for workplace violence			
Code of practice for SCUBA diving at construction or industrial site			
Code of practice for using rubber gloves instead of hot line tools to handle energized power lines or equipment over 750 volts			
Code of practice for work requiring rope access			
Code of practice for maintenance, utility or construction work at temporary highway workplaces			
Any other code of practice required by OHS Act or Regs.			
Current phone number for workers to report OHS concerns to Division			
OHS Policy (if 5 or more employees regularly employed at site)			
Copy of OHS order, edited order, compliance notice or notice of appeal or decision			
Application to appeal OHS inspector's order			
Notice of appeal			
Application for deviation from Regs.			
Copy of decision on deviation application			
Names of gases stored (must be posted in compressed gas cylinder storage area)			
Currently valid certification of confined space conditions			

Location of first aid supplies			
Location or phone number of first aid attendant(s)			
List of emergency phone numbers			
Copy of workplace violence prevention statement			
Notice listing nearest location where workers can get copy of Workers' Comp Act			
Any card, notice or printed info the WCB orders the employer to post			