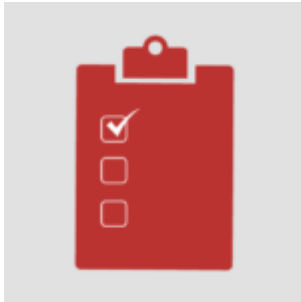


Workplace Posting Requirements OHS and Workers Comp Checklist – Nova Scotia



The duty to post notices, information and other materials at your workplace for your employees comes from 4 different sets of laws, including OHS and workers' compensation.

Use this checklist to ensure your organization has the required postings.

| OHS (+ WORKERS' COMP) | | | |
|--|-----|----|----------|
| | Yes | No | Comments |
| Names + contact info of JHSC members or safety rep | | | |
| Minutes of most recent JHSC meeting | | | |
| Copy of OHS Act | | | |
| Code of practice for workplace violence | | | |
| Code of practice for SCUBA diving at construction or industrial site | | | |
| Code of practice for using rubber gloves instead of hot line tools to handle energized power lines or equipment over 750 volts | | | |
| Code of practice for work requiring rope access | | | |
| Code of practice for maintenance, utility or construction work at temporary highway workplaces | | | |

| | | | |
|--|--|--|--|
| Any other code of practice required by OHS Act or Regs. | | | |
| Current phone number for workers to report OHS concerns to Division | | | |
| OHS Policy (if 5 or more employees regularly employed at site) | | | |
| Copy of OHS order, edited order, compliance notice or notice of appeal or decision | | | |
| Application to appeal OHS inspector's order | | | |
| Notice of appeal | | | |
| Application for deviation from Regs. | | | |
| Copy of decision on deviation application | | | |
| Names of gases stored (must be posted in compressed gas cylinder storage area) | | | |
| Currently valid certification of confined space conditions | | | |
| Location of first aid supplies | | | |
| Location or phone number of first aid attendant(s) | | | |
| List of emergency phone numbers | | | |
| Copy of workplace violence prevention statement | | | |
| Notice listing nearest location where workers can get copy of Workers' Comp Act | | | |
| Any card, notice or printed info the WCB orders the employer to post | | | |