

Workplace Posting Requirements OHS and Workers Comp Checklist – British Columbia



The duty to post notices, information and other materials at your workplace for your employees comes from 4 different sets of laws.

Use this checklist to ensure your organization has the required postings, including OHS and workers' compensation.

OHS (+ WORKERS' COMP)			
	Yes	No	Comments
Notice telling workers where copy of Workers' Comp Act (Part 3) + OHS Regs. are available for review			
Names + work locations of JHSC members			
Reports from 3 most recent JHSC meetings			
Copy of any orders pertaining to workplace issued in past 12 months			
OHS info summary from workers' comp board			
Application for variance under Workers' Comp Act Part 3			
Copy of determination decision on variance application			
Notice of variance revision or cancellation			

Corrective action report after an incident investigation			
OHS inspection report			
Inspector's order if OHS inspector requires it			
Compliance agreement after being cited for OHS violation			
Report on implementation of compliance agreement + follow-up			
Request for review of admin. monetary penalty			
Workplace inspection report (for at least 7 days or until compliance achieved, whichever is longer'12 months if report contains orders re: JHSC or safety rep for workplace)			
Any placard issued by workers' comp board entitled 'Notice to Workers'			
Worker instructions under a radiation exposure control plan			
Entry permit for a confined space			
Confined space atmosphere test results			
Written group lockout procedures			
Written first aid procedure			