

# Video Surveillance Policy



## **BENEFITS**

Video surveillance in the workplace can be very useful. For example, it can help you ensure the safety of workers who work alone and thus are especially vulnerable. But videotaping workers can also infringe on their privacy rights. Whether you're permitted to use video surveillance in the workplace will depend on a balancing of the employer's interests, such as ensuring workplace safety, and workers' right to privacy. But one thing is clear—if you *are* going to use video surveillance, you're almost always required to notify workers that you intend to do so.

## **HOW TO USE THE TOOL**

Adapt this model policy to explain why you're conducting video surveillance, where the cameras will be placed, when they will be operated, how the footage will and won't be used and sanctions for violations of the policy. Give the policy to all employees and post it in the workplace to notify them of the company's video surveillance program.

## **OTHER RESOURCES:**

**Quiz: Can You Videotape the Workplace for Safety Reasons?**

**WORKING ALONE: Using Video Surveillance to Protect Lone Workers**

**Winners & Losers: Can You Videotape Workers to Prove Lies about Injury?**