

Ventilation Inspection Checklist



BENEFITS

The OHS laws require employers to protect workers from respiratory hazards by providing proper ventilation for the workplace. Many employers satisfy this requirement through the use of a mechanical ventilation system. But such systems are only effective when they're properly maintained. And a key component of a maintenance program is regular inspections.

HOW TO USE THIS TOOL

Adapt this checklist for your particular ventilation system, the manufacturer's recommendations and the OHS laws in your jurisdiction. Ensure that a competent person uses the checklist when inspecting the system to note any defects or other issues. Any problems with the equipment should immediately be brought to the attention of a supervisor and properly addressed.