

# Ventilation Checklist

# Inspection



## **BENEFITS**

The OHS laws require employers to protect workers from respiratory hazards by providing proper ventilation for the workplace. Many employers satisfy this requirement through the use of a mechanical ventilation system. But such systems are only effective when they're properly maintained. And a key component of a maintenance program is regular inspections.

## **HOW TO USE THIS TOOL**

Adapt this checklist for your particular ventilation system, the manufacturer's recommendations and the OHS laws in your jurisdiction. Ensure that a competent person uses the checklist when inspecting the system to note any defects or other issues. Any problems with the equipment should immediately be brought to the attention of a supervisor and properly addressed.