

# T00L: Model Fire Protection Compliance Program



## FIRE PROTECTION COMPLIANCE PROGRAM

MONTHLY MEASURES			
STEP 1: SCHEDULED CHECKS' EACH MONTH MAKE SURE YOU:			
Action Step	Date Done	Comments/Results/Corrective Action	
Visually inspect portable fire extinguishers			
Inspect respiratory protective equipment of fire brigade			
STEP 2: UNSCHEDULED RESPONSE ACTIONS'HAVE ANY OF THE FOLLOWING THINGS HAPPENED IN THE PAST MONTH:			
TRIGGER	YES	NO	RESPONSE CHECKLIST, IF YES
New workers started work			<div><input type="checkbox"/> Educate them about fire extinguishers</div> <div><input type="checkbox"/> Educate them about dangers of fighting incipient fires</div> <div><input type="checkbox"/> Review the Fire Prevention Plan (FPP) &amp; Emergency Evacuation Plan (EEP) with them</div> <div>Comments:</div>

You developed or changed your FPP or EEP			<p><input type="checkbox"/> Review the FPP and EEP with all workers covered by the plan and go over the changes</p> <p>Comments:</p>
You changed the duties of a worker under the FPP or EEP			<p><input type="checkbox"/> Review the FPP/EEP with the worker</p> <p><input type="checkbox"/> Train worker to use fire extinguishing equipment if he/she's required to do so under the plan</p> <p>Comments:</p>
Hose systems were operational			<p><input type="checkbox"/> Inspect the system to assure all of the equipment and hose are in place, available for use and in serviceable condition</p>
You changed fire extinguishing and/or fire protection equipment used			<p><input type="checkbox"/> Notify all affected workers of change</p> <p><input type="checkbox"/> Educate affected workers in use of new equipment</p> <p>Comments:</p>

Concerns about current Program expressed by workers, supervisors, safety committee, etc.			<input type="checkbox"/> Were concerns thoroughly investigated' <input type="checkbox"/> Did investigation find anything to suggest workers are at increased risk'  <b>IF YES: Review the adequacy of current:</b>  <input type="checkbox"/> Hazard assessment <input type="checkbox"/> EEP <input type="checkbox"/> FPP <input type="checkbox"/> Fire suppression equipment and systems  Comments:
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**BI-MONTHLY FIRE PROTECTION COMPLIANCE PROGRAM**

**SCHEDULED CHECK'EVERY 2 MONTHS MAKE SURE YOU:**

Action Step	Date Done	Comments/Results/Corrective Action
Test the reliability and adequacy of non-supervised employee alarm systems		

**SEMI-ANNUAL FIRE PROTECTION COMPLIANCE PROGRAM**

**SCHEDULED CHECK'EVERY 6 MONTHS MAKE SURE YOU:**

Action Step	Date Done	Comments/Results/Corrective Action

Check the weight and pressure of refillable containers of fixed extinguishing systems and provide maintenance if the container shows either: ú > 5% loss in net content or weight; or ú > 10% loss in pressure		
Weigh factory charged nonrefillable containers of fixed extinguishing systems that have no means of pressure indication and replace any that shows > 5% loss in net weight		
List the inspection and maintenance dates on a tag attached to the container or a central location until the container is replaced or checked again, whichever comes first		
<b>ANNUAL FIRE PROTECTION COMPLIANCE PROGRAM</b>		
<b>SCHEDULED CHECK'EVERY 12 MONTHS MAKE SURE YOU:</b>		
<b>Action Step</b>	<b>Date Done</b>	<b>Comments/Results/Corrective Action</b>
Do a maintenance check on all portable fire extinguishers (other than stored pressure extinguishers)		

Record the date of annual maintenance and keep the record for at least a year or life of the shell, whichever is less		
Test supervised employee alarm systems for reliability and adequacy		
Inspect the equipment of the fire brigade		
Inspect hose systems (assuming they haven't been inspected in the previous 12 months) to assure all equipment and the hose are in place, available for use and in serviceable condition		
Unrack and inspect hemp or linen hose on existing hose systems for deterioration and then rerack using a different fold pattern		
Perform a main drain flow test on each sprinkler system in use		
Have a person knowledgeable in its design and function test the fixed fire extinguishing systems to verify that it's in good operating condition		

Sample the dry chemical supply of all but stored pressure systems of fixed extinguishing systems that use dry chemicals to ensure it's free of moisture that can cause caking or lumping		
Review the training of workers designated to inspect, maintain, operate or repair fixed extinguishing systems and ensure it's up to date		
Provide refresher education on fire extinguisher use and the hazards of fighting incipient fires to any worker who hasn't received such education in past year		
Provide refresher education on the FPP and EEP to any worker who hasn't received such education in past year		
Provide refresher training to any workers required to use fire extinguishing equipment under the FPP or EEP who haven't received such training in the past 12 months		

