

# Supervisor Orientation Checklist



## **BENEFITS**

Supervisors play a critical role in ensuring the health and safety of workers. And they typically have specific duties under the OHS laws. So it's important that you train supervisors, especially when they first get such positions, on these duties and your expectations for them to ensure that they provide competent supervision. Just like you provide a safety orientation for new workers, you should similarly provide an orientation for new supervisors.

## **HOW TO USE THE TOOL**

Adapt this checklist for your company, its OHS program, the hazards and equipment in your workplace, and any specific requirements or duties for supervisors in the OHS laws in your jurisdiction. The checklist, which was originally created for supervisors in healthcare, covers specific knowledge and abilities supervisors may need to protect their workers and fulfill their OHS duties. Your safety orientation for supervisors should, at a minimum, cover these areas.

## **OTHER RESOURCES:**

WorkSafeBC's Supervisors Orientation Guide for Health Care