

# Sun Safety Policy



[Insert name of company] is interested in providing a safe working environment for our employees and is committed to the health and safety of our workers. [Insert name of company] acknowledges that ultraviolet (UV) radiation through sun exposure may have damaging effects on our workers who work outdoors. By instituting this policy, we hope to provide a comprehensive approach to protection from UV radiation from the sun. Through this policy, we plan to:

- Reduce UV exposure; and
- Improve sun protection during unavoidable sun exposure.

The strategies we will adopt to support this goal are:

- Rotating workers between work sites or site locations so they are not all exposed to the sun during the period of greatest UV intensity between 11 am to 4 pm;
- Providing free SPF 30 or higher broad spectrum sunscreen and lip balm to all outdoor workers from April to September;
- If possible, scheduling outdoor work outside of the peak midday hours of 12 noon and 2 pm;
- Erecting shade structures at all locations for use during coffee and lunch breaks; and
- Promoting sun safety education throughout our company and at orientation for new and seasonal staff.

**PROGRESS TRACKER: Sun Safety for Outdoor Workers Initiative**

<b>TOOLS</b>	<b>PROGRESS</b>	<b>INSTITUTED</b>	<b>COMMENTS</b>	<b>IDEAS/CHANGES FOR NEXT YEAR</b>
<b>Sun Safety Policy</b>				
<b>Staff UV education program</b>				
<b>Limit exposure to UV</b>				
<b>Shade – provision and use</b>				
<b>Sun protective clothing and hats – provision and use</b>				
<b>Sunscreen – provision and use</b>				