

# Spill Report Form



## **BENEFITS**

Spills of hazardous substances usually trigger certain requirements under environmental law, most notably reporting requirements. For example, the company may have to report to local environmental authorities information about the spill, such as where it occurred, the substance involved, the methods used to clean it up, etc. So it's important to gather this information whenever a spill happens.

## **HOW TO USE THE TOOL**

Adapt this model spill report form for your company's operations and policies and the environmental law in your jurisdiction. Then require all workers and/or the Spill Response Coordinator to complete the form when a spill, release or discharge of a hazardous substance happens in the workplace.