

Snow Removal Compliance Checklist



Removing snow and ice exposes workers to hazards ranging from slips, trips, and falls to carbon monoxide poisoning and cold stress. Here's a checklist of the safety measures to verify before requiring or allowing workers to engage in snow removal work.

Snow Removal Compliance Checklist

Worksite: _____

Date: _____

Completed by: _____

Weather Conditions: _____

1. Planning & Authorization

- ☐ Snow removal hazards identified and assessed for this site.
- ☐ Written snow removal procedures available and current.
- ☐ Roles and responsibilities clearly assigned.
- ☐ Only trained and authorized workers assigned.
- ☐ Roof snow removal prohibited unless formally authorized.
- ☐ Contractors vetted and coordinated (if applicable).

2. Training & Competency

- ☐ Workers trained on snow removal hazards and controls.
- ☐ Equipment operators trained and authorized.

- ☐ Fall protection training completed where required.
- ☐ Cold stress and overexertion awareness provided.
- ☐ Training records documented and available.

3. Slips, Trips, & Falls (Same Level)

- ☐ Walkways, entrances, and emergency exits prioritized.
- ☐ Snow and ice removed in a timely manner.
- ☐ Sand/salt or traction materials applied as needed.
- ☐ Temporary barriers or warning signage used where hazards remain.
- ☐ Adequate lighting provided during low visibility or darkness.

4. Falls From Height (Roofs, Elevated Areas)

- ☐ Roof access controlled and restricted.
- ☐ Hazard assessment completed before work at height.
- ☐ Approved fall protection system in place and used.
- ☐ Safe access/egress provided (winter-rated ladders or platforms).
- ☐ Skylights, edges, and fragile surfaces identified and protected.

5. Vehicles & Mobile Equipment

- ☐ Traffic control plan implemented where pedestrians and vehicles interact.
- ☐ Operators trained and authorized.
- ☐ Equipment inspected before use.
- ☐ Backup alarms, lights, and mirrors functional.
- ☐ Spotters or exclusion zones used where visibility is limited.

6. Manual Snow Shoveling & Ergonomics

- ☐ Mechanical equipment used where practicable.
- ☐ Workers instructed on safe shoveling techniques.
- ☐ Work/rest cycles implemented.
- ☐ Supervisors monitoring for fatigue or distress.

- ☐ Workers not assigned beyond reasonable physical limits.

7. Cold Stress & Weather Exposure

- ☐ Weather and wind chill monitored.
- ☐ Appropriate winter PPE provided and worn.
- ☐ Warm-up breaks scheduled as needed.
- ☐ Heated shelter or warm area available.
- ☐ Workers trained to recognize cold stress symptoms.

8. Carbon Monoxide (CO) Prevention

- ☐ Gas-powered equipment not used in enclosed or poorly ventilated areas.
- ☐ Vehicles not idling near buildings or air intakes.
- ☐ CO hazards communicated to workers.
- ☐ Emergency response procedures understood.

9. PPE

- ☐ Slip-resistant, insulated footwear worn.
- ☐ High-visibility winter apparel worn.
- ☐ Insulated gloves and head protection used.
- ☐ Additional PPE provided as required by hazard assessment.

10. Inspections, Monitoring, & Documentation

- ☐ Snow removal activities supervised.
- ☐ Unsafe conditions corrected promptly.
- ☐ Equipment inspections documented.
- ☐ Hazards, incidents, and near misses reported.
- ☐ Records retained to demonstrate due diligence.

Overall Compliance Status

- ☐ Compliant.
- ☐ Minor deficiencies (corrected immediately).
- ☐ Non-compliant (work stopped/corrective action required).

Corrective Actions Required:

Supervisor **Signature:** _____ **Date:**
