

# Return to Work Closure Form



## **BENEFITS**

Once an injured or ill worker has completed his/her return to work (RTW) plan, you should close out the plan and evaluate its success, including what worked and didn't work in the process.

## **HOW TO USE THE TOOL**

Adapt this Model Return to Work Closure Report for your workplace and RTW program. The worker and his/her supervisor or manager should both complete the report independently once the final return to work goal is achieved. Keep the closure reports confidential to encourage candor.