

Pre-Trip Inspection & Maintenance Log



BENEFITS

If your workers regularly drive as part of their jobs, it's important that you ensure that the vehicles they drive are safe to operate. An effective way to do so is to require workers to conduct daily inspections of their vehicles before they go on a trip.

HOW TO USE THE TOOL

Adapt this form for your company's OHS program, the requirements in your jurisdiction's OHS laws and the recommendations of the vehicle's manufacturer. Require any worker who drives on the job to use this form to regularly inspect their vehicles pre-trip to ensure that the equipment is operating properly, and to document any problems identified and related follow-up to correct those problems.