

# OHS & Workers' Comp Workplace Posting Requirements Checklist ? New Brunswick



The duty to post notices, information and other materials at your workplace for your employees comes in 2 basic kinds.

Use this checklist to ensure your organization has the required postings.

INFORMATION			
	Yes	No	Comments
Names of JHSC members (OHS Act, Sec. 14(9))			
Copy of most recent JHSC meeting minutes (OHS Act, Sec. 14(9))			
Name of safety representative (OHS Act, Sec. 17(4))			
Copy of OHS orders issued for workplace (OHS Act, Secs. 35 + 36)			
Copy of OHS Act + Regs. (OHS Act, Sec. 44(1)(a))			
Any notice OHS officer considers advisable to acquaint workers with their OHS rights + duties (OHS Act, Sec. 44(1)(b))			
Copy of code of practice for working alone, if there is one (OHS Act, Sec. 50(4))			
Copy of code of practice for working with material containing asbestos, if there is one (OHS Act, Sec. 50(4))			
Copy of code of practice for workplace violence, if there is one (OHS Act, Sec. 50(4))			
Copy of code of practice for workplace harassment (required for all workplaces) (OHS Act, Sec. 50(4))			
Any other code(s) of practice approved or required by govt. (OHS Act, Sec. 50(4))			
Sketches of permanent anchor points (OHS General Regs., Secs. 43(2)(c) + 145.2(c))			
Emergency procedures to rescue worker from water or other liquids (OHS Gen. Regs., Sec. 51(8))			
Emergency procedures to rescue worker from water or other liquids (OHS Gen. Regs., Sec. 51(8))			
Names of gases stored and no smoking ban in storage area for portable compressed gas containers (OHS General Regs., Sec. 76(3))			

Safe working load of a hoisting apparatus where the operator will be able to see it when operating the apparatus (OHS General Regs., Sec. 208(3))			
Code of practice for confined space entry near entrance to the confined space (OHS General Regs., Sec. 262.01(5))			
Results of atmospheric testing in confined space at entrance to the confined space (OHS General Regs., Sec. 262.06(2))			
WHMIS placard instead of a WHMIS label posted near a hazardous product OK if hazardous product is: (a) not in a container, (b) in a container or form intended for export, or (c) in a container intended to contain the hazardous product for sale or disposition and the container isn't about to be appropriately labelled under subsection and is to be appropriately labelled within the normal course of the employer's business and without undue delay, provided that the placard: A. includes the label information required for a workplace label and B. is of a size and in a location that the information on the placard is conspicuous and clearly legible to employees (WHMIS Regs., Sec. 12)			
Emergency communication procedures for workers to summon help in case of illness or accident (First Aid Reg., Sec. 5(2)(d))			
Names of first aid providers (First Aid Reg., Sec. 7(2))			
Location of first aid kits (First Aid Reg., Sec. 13(2))			
Any card or pamphlet containing info about Workers' Comp Act or Regs. WCB orders employers to post (Workers' Comp. Regs., Sec. 4)			

JHSC: Joint Health + Safety Committee

Safety Rep: Workplace Health + Safety Representative

DSR: Designated Smoking Room