

Incident & Near Miss Reporting Policy



BENEFITS

When there's been a safety incident or near miss in your workplace, a number of reporting requirements are triggered by the OHS laws. To ensure that you comply with those requirements, you should have internal reporting requirements for workers and supervisors.

HOW TO USE THIS TOOL

Adapt this model reporting policy for your workplace's OHS program and the incident reporting requirements in your jurisdiction's OHS laws. Make sure that all workers, supervisors and members of the JHSC are trained on it.